
ISO/TC 97 SPECIAL GROUP ON FUNCTIONAL STANDARDIZATION

Conclusions from group 2 - functions and tasks

1. The temporary name for the output document shall be "International Standardized Profile" (ISP).
Rationale for not calling the document an International Standard:
 - it will contain non-ISO material and references;
 - there is a question of the degree of ISO liability/responsibility;
 - a different (faster) approval and publication process;
 - it should not be confused with the traditional ISO series of standards;
 - the nature of maintenance will differ from that of the traditional series;
 - other titles considered:
 - . Technical Report Type 3 - not high enough status
 - . Functional Profile or International Profile did not imply the same level of consensus approval which would give the final publication the same status (at least equal to) as the present ISO International Standards.
2. A procedure for the processing of an ISP was agreed. See flowchart at Annex.
3. The following assumptions regarding the development process, preceding the submission of the draft ISP to ISO, were made:
 - there will be a joint feeder organization/ISO planning operation. This will include a demonstrated need for the ISP and identify liaisons required with ISO/SCs responsible for the base standards called up in the ISP. It may also identify priorities required for the finalization of base standards in the time frame of the preparation of the draft ISP.
 - the development process will be open to all interested parties;
 - the PDISP will be "internationally" harmonized (DISP = Proposed Draft ISP);
 - the PDISP will be submitted in a prescribed format;
 - the PDISP will meet the definition of an ISP = International Standardized Profile (Standard)" as prescribed by ISO.

4. The need for an "Explanatory Report" including a check list completed by the proposer which would declare the "assumptions" had been met and include any other background information concerning the development process.

5. The timing for the completion of the ISO processing of a proposal to be published as an ISP is targeted as 7 to 10 months, according to the following schedule:

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| - Review by the SG
(to confirm that the development assumptions were correct and the proposal is consistent with the requirements of an ISP. Identification of Project Editor) | 1 - 2 months |
| - Ballot by ISO member bodies
(a one month extension is permitted) | 3 months |
| - Review of comments received during the voting period and preparation of the final text by the Project Editor (and his SWG) | 1 1/2 - 2 months |
| - Final approval by ISO Council and publication | 1 1/2 months |
| - Dead time - Mail etc. | 1 month |

6. The following items have been identified for further discussion:

- the definition of "open" in the development process;
- a procedure for taxonomy;
- maintenance procedures;
- organization/membership/infrastructure of this Special Group;
- the format of a DISP.