

Document number: N2711 = 08-0221
Date: 2008-07-31
Jens Maurer <Jens.Maurer@gmx.net>

WG21 July 2009 Meeting

The July 2009 meeting of ISO/IEC JTC1 SC22 WG21 is going to take place in downtown Frankfurt/Main, Germany.

Date: 2009-07-13 to 2009-07-18
Sponsor: Interactive Data Managed Solutions AG
<http://www.interactivedata.com/>
Location: InterCity Hotel Frankfurt
Poststrasse 8
60329 Frankfurt am Main
Germany
URL: <http://www.frankfurt.intercityhotel.com/>
Host contact: Jens.Maurer@gmx.net

The hotel is a three-star venue next to the central railway station. The standard rooms are rather small compared to American expectations (about 19 sqm = 204 sqft each). Wireless Internet (free of charge) is available only in some standard rooms, but a meeting room with Internet access is available throughout the evenings. The hotel also has a small number of superior rooms (about 25 sqm = 269 sqft each) and two junior suites (about 40 sqm = 430 sqft each) for a surcharge. If you wish to stay in one of these upgrade rooms, you should reserve at your earliest convenience, because those rooms have not been blocked for WG21.

The room rate is 78 EUR per night for a standard room including full breakfast buffet, Frankfurt transit ticket, and taxes and service charges.

Please obtain your free wireless login credentials at the front desk upon check-in or upon arrival Monday morning; these are required for the Internet access during the WG21 meeting.

The sponsor is proud to offer a complimentary lunch buffet at the hotel during the meeting (al fresco, weather permitting).

If you would like to attend the meeting, please fax or paper-mail the completed reservation form (see attached) to the hotel. Please do so even if you do not wish to stay at the hotel for the night; you can omit the credit card data in that case. The room block expires 2009-06-01.

Surroundings

The hotel is adjacent to Frankfurt's central railway station, with excellent public transportation to all areas of Frankfurt and to the rest of Germany.

Restaurants are available both in walking distance and a short subway ride away.

Convenience facilities (pharmacy, fast food, newsstand etc.) are available at the central railway station and its underground walkways / shopping mall.

Transport

The nearest international airport is Frankfurt (code: FRA), with non-stop flights from most major airports abroad.

Taxis are available at the airport outside the arrivals hall of either terminal building (travel time: approx. 15 min, about 30 EUR).

Local trains ("S-Bahn") run from the airport's regional railway station (below the arrivals level of terminal 1) to Frankfurt central station every 15 minutes from 4:30 am to 1:30 am (travel time: 12 min, fare: currently 3.60 EUR). Purchase a ticket from a vending machine before boarding the train!

Due to the downtown location of the meeting, it is inadvisable to rent a car.

Tourist Visit

A full-day tourist visit of the city of Frankfurt is planned for the Sunday before the meeting, and (depending on interest) a visit of other sights on the Saturday before the meeting. If you (and/or anyone accompanying you on the trip) wish to join one or both of the visits, please send an e-mail to Jens.Maurer@gmx.net.

To: InterCity Hotel Frankfurt
Poststrasse 8
60329 Frankfurt
Germany
phone: +49 69 27931-0 fax: +49 69 27931-999 e-mail: frankfurt@intercityhotel.de

WG21

Reservation Request Meeting of ISO/IEC JTC1 SC22 WG21 — 2009-07-13 to -18

Please fill out this form in PRINTED all-caps letters (digits, spaces, and punctuation marks are ok, too) and send it via fax to the **reservation fax +49 69 37003-333**, even if you do not wish to reserve a room. Please use ISO 8601 format (YYYY-MM-DD) for dates. Please mark your choices with an **X** in the spaces provided.

Name: _____

Mailing Address: _____
if different,

Billing Address: _____
to receive a
confirmation **Fax or E-mail:** _____

Arrival: Date: _____ Flight (if applicable): _____ Time: _____

Departure: Date: _____ Check-in: 14:00 hrs, check-out: 12:00 hrs.

- | | | | |
|--------------------------|---|---------|---------|
| <input type="checkbox"/> | non-smoking standard room (one Queen bed), per night | 78 EUR | 93 EUR |
| <input type="checkbox"/> | non-smoking superior room (one Queen bed) incl. free minibar, per night | 93 EUR | 108 EUR |
| <input type="checkbox"/> | non-smoking junior suite (one Queen bed) incl. free minibar, per night | 153 EUR | 153 EUR |
| <input type="checkbox"/> | double occupancy | | +14 EUR |
| <input type="checkbox"/> | two smaller beds (standard and superior rooms only) | | |
| <input type="checkbox"/> | vegetarian | | |
| <input type="checkbox"/> | joining the WG21 meeting (indicate below if joining part-time only) | | |

The rates include full buffet breakfast, free use of local public transit in Frankfurt, and taxes and service charges. Parking, laundry, etc. incur additional charges. The room is guaranteed for late arrival. Room amenities include air conditioning and TV; superior rooms and junior suites feature free wireless Internet. A limited number of non-smoking standard rooms has been reserved for WG21; other room types (including smoking rooms) are subject to availability. Different rates and availabilities may apply to reservations received after 2009-06-01.

Credit Card: Visa American Express MasterCard Diners

Number: _____ Expiry: _____/_____

Cancellations are free of charge until four weeks prior to arrival. Later cancellations are charged at 80% of the total amount due for the stay. To avoid misunderstandings, please cancel by fax or postal letter only.

Notes: _____

Unless specified otherwise above, the attached General Terms and Conditions apply. I consent to electronic processing of the personal data given above for purposes related to the meeting and my stay. I further consent to publication of my name and affiliation on attendee lists and similar organizational material.

Signature: _____

STEIGENBERGER

HOTELS & RESORTS

General Terms and Conditions of the Hotel Accommodation Contract

I. Scope

1. These General Terms and Conditions apply for the Hotel Accommodation Contract as well as all other services and supplies rendered to the Guests by the Hotel.
2. Deviating terms, also to the extent included in the General Terms and Conditions of the Guest or the Ordering Party, shall not apply unless expressly approved by the Hotel in writing.

II. Conclusion of the Contract

1. Upon the Guest's request for reservation, a hotel accommodation contract is brought about by the Hotel's corresponding confirmation of the reservation (hereinafter referred to as "Contract").
2. Contractual partners are the Hotel and the Guest. If a third party has made the reservation on behalf of the Guest, this party shall be liable vis-à-vis the Hotel jointly and severally with the Guest for all obligations resulting from the Contract if the Hotel is in possession of a corresponding declaration given by the Ordering Party. Independent therefrom, any Ordering Party is obliged to pass on all booking-related information to the Guest, in particular the present General Terms and Conditions.
3. Sub- and re-leasing of rooms let as well as their usage for purposes other than accommodation require the prior written consent of the Hotel.

III. Services, Prices, Payment

1. The Hotel is obliged to have the booked rooms available according to the present General Terms and to fulfil the services agreed.
2. The Guest is obliged to pay the prices applying to or agreed on for the provision of accommodation and additional services he / she has made use of. This also applies to services and expenses of the Hotel vis-à-vis third parties incurred for performances rendered upon the Guest's request.
3. The prices agreed include the applicable statutory Value Added Tax. In case the period between the conclusion and performance of the Contract exceeds four months, and if the prices usually charged by the Hotel for such services have increased in the meantime, the Hotel may increase the contractually agreed price accordingly, but, by no more than 10% maximum.
4. The prices may be also changed by the Hotel if the Guest subsequently wants to change the number of the booked rooms, the service of the Hotel or the duration of the Guests' stay and the Hotel gives its consent thereto.
5. Upon receipt, invoices issued by the Hotel shall become payable immediately without deduction. The Guest shall be in default at the latest upon failure to pay within 30 days after the due date and receipt of an invoice. This shall apply vis-à-vis a Guest who is consumer only if these consequences were specified in the invoice.

In the case of default of payment, the Hotel is entitled to charge consumers interests in the amount of 5% above the base rate. For business transactions, the default interest rate is 8% above the base rate. The right for the Hotel to prove a higher damage is reserved.

For each reminder sent after default occurs, the Hotel may charge a reminder fee of € 5.00.

6. The Hotel is entitled to request, on the conclusion of the Contract or later, a reasonable advance payment or security. The amount of the advance payment and its due date may be agreed in the Contract in writing. Moreover, the Hotel is entitled to call and declare as due claims accruing during the Guest's stay by issuing an interim invoice and requesting immediate payment.

7. The Guest shall be entitled to a set-off or a reduction as against a claim of the Hotel with only undisputed or unappealable legally binding claims.

IV. Revocation by the Guest, Cancellation

1. The Hotel grants to the Guest the right to revoke the Contract at any time. In this respect, the following provisions shall apply:
 - a) If a Guest revokes the booking, the Hotel is entitled to reasonable compensation.
 - b) It is at the Hotel's discretion to claim from the Guest a lump-sum revocation compensation instead of a specifically calculated compensation. The lump sum to be paid in cases of revocation is 80% of the contractually agreed price for overnight accommodation with or without breakfast, 70% of the contractually agreed price for overnight accommodation with half-board and 60% of the contractually agreed price for overnight accommodation with room and full board arrangements. The Guest is free to prove that the Hotel did not suffer any damage, or that the damage incurred to the Hotel amounts to less than the lump-sum revocation compensation claimed.
 - c) If the Hotel calculates the damage specifically, the amount of such reasonable damage may total as a maximum the contractually agreed price for the services to be rendered by the Hotel, less the value of the expenses saved by the Hotel as well as the amount accruing to the Hotel from the latter's performance for any other contractual partners.
2. The above provisions on the compensation shall apply analogously if the Guest does not make use of the booked room or the booked services and fails to notify this fact to the Hotel in due time.
3. If the Hotel has granted to the Guest an option to withdraw from the Contract within a certain period without any further legal consequences, the Hotel shall not be entitled to compensation. For the question of whether the declaration of revocation is made in due time, the receipt thereof by the Hotel shall be decisive. The Guest must declare the revocation in writing.

V. Revocation by the Hotel

1. If a revocation right free of charge has been granted to the Guest according to clause IV para. 2, the Hotel shall likewise be entitled to revoke the Contract within the agreed period in the event of inquiries by other guests asked for the booked rooms and of failure of the Guest to finally confirm the booking after being requested to do so by the Hotel.
2. In case an advance payment or security agreed in clause III para. 6 is not performed within a period prescribed for this purpose, the Hotel is also entitled to revoke the Contract.
3. Moreover, the Hotel shall be entitled to extraordinary revocation of the Contract for good cause, in particular, if
 - force majeure, or other circumstances which do not fall under the scope of responsibility of the Hotel make it impossible to perform the Contract;
 - misleading or incorrect statements of material facts have been used in booking rooms, for example, with respect to the person of the Guest, or the purpose;
 - the Hotel has justified reason to assume that in case the Guest makes use of the Hotel's services the smooth business operations, safety, or reputation of the Hotel in the public may be impeded, without such matters being attributable to the Hotel's power of control or organisation;
 - an unauthorised sub-lease or further lease according to clause II para. 3 exists;
 - a case of clause VI para. 3 exists;
 - the Hotel has gained knowledge that the financial situation of the Guest has considerably worsened after conclusion of contract, in particular if the Guest does not pay for due claims of the Hotel or does not provide sufficient security and as a result payment claims of the Hotel appear to be endangered;
 - the Guest has filed an application for the opening of insolvency proceedings, made an affidavit according to Sec. 807 of the German Code of Civil Procedure, initiated extra-judicial proceedings for the settlement of debts or suspended its payments;
 - insolvency proceedings are opened on the assets of the Guest or the opening of the same is rejected for lack of assets or any other reasons.
4. The Hotel is obliged to inform the Guest of the exercising of the revocation right in writing without delay.
5. In the above cases of revocation the Guest is not entitled to compensation for damage.

VI. Arrival and Departure

1. The Guest is not entitled to the provision of certain specific rooms unless the Hotel has confirmed the provision of certain rooms in writing.
2. Booked rooms shall be at the Guest's disposal from 3.00 p.m. on the agreed date of arrival. The Guest shall not be entitled to an earlier provision.

3. Booked rooms shall be taken by the Guest on the agreed date of arrival by 6.00 p.m. at the latest. Unless a later time of arrival has expressly been agreed, the Hotel shall have the right to place, after 6.00 p.m., the booked rooms with other guests, without the contractual party being able to claim any compensation as a result thereof. In so far, the Hotel is entitled to revocation.
4. On the agreed date of departure, the rooms shall be vacated and at the Hotel's free disposal by 12.00 p.m. at the latest. Thereafter, the Hotel may charge, beyond the damage incurred to it thereby, the daily room rate for the additional use of the room until 6.00 p.m., and from 6.00 p.m. 100% of the full applicable price for board and lodging. The Guest is free to prove vis-à-vis the Hotel that no damage or a considerably lower damage has been incurred to the Hotel.

VII. Liability of the Hotel, Limitation

1. If any interference with the performance of any obligation or if defects in the services of the Hotel occur, the Hotel will, on immediate complaint of the customer, endeavour to remedy the same. If the Guest fails culpably to notify a defect to the Hotel, this shall not result in a right to reduce the contractually agreed remuneration.
2. The Hotel is liable for all damage arising from the injury to life and limb according to the statutory provisions.
3. The Hotel shall be liable for any other damage caused by slight negligence only if such damage results from the violation of a material contractual obligation or a cardinal duty in a way that endangers the purpose of the Contract. In these cases liability shall be limited to the damage typically foreseeable for such type of contract.
4. For any other damage the Hotel's liability shall moreover be limited to a maximum amount of € 2,557,000.00 in case of damage to property and to a maximum amount of € 52,000.00 in the case of mere pecuniary loss, in each individual case of damage and in all cases of damage resulting from or in connection with the contractual performance. Such limitation and exclusion of liability shall not apply if the Hotel's legal representatives or executives are responsible for wilful intent or gross negligence.
5. The foregoing limitations of liability shall apply for any claims for damages, irrespective of their legal basis including claims arising from tort. Aforementioned limitations of liability shall also apply in cases of any claims for damages of a Guest against employees or vicarious agents of the Hotel. They do not apply in the cases of liability for a defect after a guarantee for the quality of an object or a work was given, or in cases of fraudulently concealed defects or injury to persons.
6. For objects brought in, the Hotel is liable vis-à-vis the Guest according to the statutory provisions, i.e. up to 100 times the room rate, but, for a maximum of € 3,500.00. For valuables (cash, jewellery etc.), liability shall be limited to € 800.00. Cash and jewellery stored in the Hotel's safe shall be insured up to a maximum value of € 25,600.00. The Hotel recommends using this form of deposit. The liability claims lapse if the Guest does not immediately notify the Hotel of the loss, destruction or damage upon acquiring knowledge thereof.

7. If the Guest is – even against payment – provided with a parking space in the garage or the car-park of the Hotel, this shall not constitute the conclusion of a contract of bailment deposit. The Hotel shall not have any surveillance obligations for the vehicles. If vehicles or the contents of vehicles parked or otherwise situated on the Hotel premises are lost or damaged, the Hotel shall be not liable unless the Hotel, its legal representatives or its vicarious agents have caused such damage by wilful intent or gross negligence. In this case, the damage must be claimed vis-à-vis the Hotel on departure from the Hotel at the latest.
8. Wake-up services shall be performed by the Hotel with the greatest care. Claims for damages shall be excluded except in cases of gross negligence or wilful intent.
9. The Hotel treats with care messages, mail and consignment of goods for the Guests. The Hotel shall ensure delivery, storage and, upon request and against payment forwarding of the same as well as of found items upon inquiry. Claims for damages are excluded, except in cases of gross negligence or wilful intent. The Hotel is entitled to hand over the aforementioned objects to the local lost property office after a storage period of one month at the latest and charging a reasonable fee.
10. The Guest's claims for damages shall fall under the statute of limitations two years at the latest from the time the Guest obtains knowledge of the damage, or, irrespective of this knowledge, three years at the latest after the damaging event. This shall not apply to the liability for damages arising from the injury to life or limb as well as for any other damage based on a breach of duty through wilful intent or gross negligence on the part of the Hotel, a legal representative or a vicarious agent of the Hotel.

VIII. Final provisions

1. Changes or amendments to the Contract, in the acceptance of the offer or to these General Terms and Conditions for the Hotel Accommodation Contract shall be made in writing. Unilateral changes or modifications on the part of the customer shall be invalid.
2. Place of performance and payment shall be the registered office of the Hotel.
3. Exclusive place of jurisdiction in the business transactions – also in the case of disputed cheques and bills of exchange – shall be the registered office of the Hotel, or upon the Hotel's request, Frankfurt am Main. To the extent a contractual partner does not have a general place of jurisdiction within the territory of the Federal Republic of Germany, the place of jurisdiction shall be the registered office of the Hotel. However, the Hotel is also entitled to institute complaints and other legal proceedings also at the general place of jurisdiction of the Guest.
4. The laws of the Federal Republic of Germany shall apply.
5. Should individual provisions of these General Terms and Conditions for the Hotel Accommodation Contract be or become invalid or void, the validity of the remaining provisions shall not be affected thereby. Moreover the statutory provisions shall apply.

Version: March 2002